



Hampton Township

Regular Board Meeting Minutes

March 21, 2023 7:00pm

Supervisor	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Deputy Treasurer	Mary Niebur
Clerk	Molly Weber
ABSENT	Angie Niebur

Others in attendance were: Joe Miessen, Keith Justin, Lori Endres

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.

PUBLIC COMMENT

N/A

ROAD REPORT- Otte Excavating

- Discuss contract w/ Rate Sheet for 2023 – expires April 15, 2023 – Ryan Sunquist made a motion to approve Otte’s contract for one year with new pricing for 2023. Jim Sipe seconded. Motion carried. Jim updated – clerk emailed to Otte’s for signed copies at April meeting - Ryan
- Weight Posting on 222nd Street East – being used as shortcut & would like keep Semi’s off this road in Spring – Jason Otte will post weight restriction sign off 52 – it is 5 ton per axel for Spring road restriction
- Jeffrey Neitzke email for 2022 Bridge Maintenance Worksheet Request – Otte’s send clerk email once completed and Jason will email Jeffrey also once it is done

PLANNING COMMISSION SYNOPSIS

- *Public Hearing Recommendation of 03.13.03 - Joe Miessen (PciRoads, LLC)*
 - 612.750.7150
 - Use permit @ PID 17-00400-53-015 owned by Richard and Joan Mies
 - Facility used for 52 project MnDot project PS.1906-71 TH52

Frontage road by Little Oscars. Plan is to have a driveway on 52, just outside the city limits. PciRoads, LLC will need an Interim Use Permit. Public Hearing will be set for Monday March 13, 2023 at 6:30pm. Joe Miessen was advised to bring pictures, illustrations of what they are actually doing, volume of traffic, length of the day, pictures of the plant, etc. Joe stated the project starts in April 2023.

Lori Endres was present and asked about the timing since it was stated it could be from 2 -14 months. Joe stated there would be 4 phases in 2 years. Timing will be late May to July 1st for north bound. Then they will switch the traffic to do the south bound in which they will be back in August for about a month. They will use the frontage road and go straight to 47 for south bound. They will cease to operate for the winter. They will do a 5 mile section south in Spring of 2024. Should be completely done 08.24.24. They will restore the property back to what it was before they started the project. There will be about 450 trucks a day when they are into full time work. Highway 50 and Highway 46 need to remain open. There will be no night work. Typically it is 7am-7pm 6 days a week with Saturdays being a shorter day. They will need about 100,000 gallons of water a day. The plant will run about 2 months this year and 1.5 months in 2024. The landowner will get rent for the plant being there. The only noise that comes up with these are the back up alarm on the trucks. Dust will be at an absolute minimum since they have a vacuum system and the base is watered down. It is a wet cement batch plant. The exiting road will be milled but does not come back to this plant. All the sand and rock is washed before coming into this plant. Lori Endres asked about compensation for the 2 houses that are right by the plant. This will be an Interim Use Permit since all the township is zoned AG. It was discovered that the Ordinance manual needed to be amended in order to allow the Temporary Plant based on a conversation with the Township Attorney along with amending the ability to build a town hall on AG property. Public Hearing will be held on April 10, 2023 for the amendment to the Zoning Ordinance followed by a Special meeting of the Board of Supervisors at 8pm for the Board to make a motion from the Public Hearing findings. **Jim Sipe made a motion to conditionally approve the Interim Use Permit on PID#17-00400-53-015 contingent upon an amendment to the Zoning Ordinance to include such use as an Interim Use. Ryan Sunquist seconded. Motion carried.**

OLD BUSINESS

- **Township Hall Discussion** – 12.12.22 meeting the consensus was to build a smaller hall then the original plan – building a Town Hall was talked about again at the Annual Meeting on 03.14.23 – unanimous vote to build a Town Hall – 3 times the current space would be good – Molly Weber suggested a Town Hall Committee. Jim Sipe and Molly Weber will talk to Douglas Township about their new Town Hall. We need to modify Zoning Ordinance to allow Town Hall.
- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue** ~ Jenna stated sounds like Douglas is also considering bridge replacement and she will keep us posted – nothing to report
- **VRWJPO email about Model Ordinance and Local Updates** ~ this is still on Troy’s desk. He is not sure if they have the power they do. Troy is going to compare or Ordinance with that of the VRWJPO. VRWJPO wants us to comply with their new ordinance about what you can and can’t do in the VRW district. We have 2 watershed districts in our township.
- **Turnback Agreement Status email from DOT (Bryant Ficek)** – modified draft documents from Township Lawyer, Troy Gilchrist ~ Bryant will incorporate our modifications along with those submitted by the City and hopes to have a new, final version to us in the next two-three weeks – **Resolution 2023-01 (to be signed) Town of Hampton enter into MnDot Agreement No. 1051434 with the State of Minnesota, Department of Transportation: to provide for transfer of portion of TH 52 to the City/County, under State Project No. 1906-71.** Molly Weber sent signed copy to Bryant via email 03.30.23.
- **US Coast Guard email and certified letter** – clerk sent them email we are looking into this 03.19.23 – clerk to sent email 04.14.23 to Commissioner Slavik for guidance.
- **Spring bids** – chloride, gravel and road maintenance – see emails should same ones be sent
 - Quality Propane – see email received – go with them but send email for explanation of fees
 - Anderson – email for quote – go with them

NEW BUSINESS

- **Set Reorganization Meeting** for Tuesday 04.18.23 @ 6:30pm – meeting was set
- **Dakota County Township Officer Association Spring Meeting** – Saturday March 18, 2023 @ 9:00am @ Empire Township Public Works Building – clerk gave summary of meeting
- **Mark Ceminsky submitted 2022 Survey for Hampton Township to Joel Nyhus** @ the State of MN - FYI
- **Officer List to MATIT** – everyone to verify their information - FYI
- **Permits** ~ 2 permits – 1 solar and 1 Right of Way - FYI

REMINDER:

- Reorganization Meeting – Tuesday April 18, 2023 @ 6:30pm - FYI

OTHER BUSINESS-Board Members Only

Dan Peine made a motion to approve signing of checks 6550 to 6572 and 4 EFT and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried.

Jim Sipe, Mary Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 9:08pm. Jim Sipe seconded. Motion carried.

Date Signed: 4-18-23

Supervisor: [Signature]

Clerk: [Signature]

Hampton Township Treasurer's Report

March 2023 (April 18, 2023 Meeting)

3/1/2023	Beginning Checkbook Balance:	\$256,770.27
3/30/23	Kari Lundin permit	\$803.30
3/30/23	CNA,LLC permit	\$500.00
3/31/23	ICS Interest	\$188.69
		\$1,491.99

DISBURSEMENTS:

Check #	TOTAL RECEIPTS		
6550	Matthew Bester	Planning Com	\$166.23
6551	Pat Fliegel	Election judge	\$240.11
6552	Tom Fliegel	Election judge	\$147.76
6553	Nolie Freeman	Election judge	\$92.35
6554	Lynette Harten	Election judge	\$120.05
6555	Sheryl Harten	Election judge	\$101.58
6556	Jeremy Irrthum	Planning Com and election judge	\$267.81
6557	Cheri Lemons	Election judge	\$101.58
6558	Angela Niebur	Treasurer salary	\$420.07
6559	Mary Niebur	Asst Treasurer	\$230.87
6560	Dan Peine	Bd member	\$461.75
6561	David Peine	Planning Comm	\$166.23
6562	Patrick Ramel	Head Election judge	\$507.92
6563	Casondra Schaaffer	Planning Comm	\$166.23
6564	James Sipe	Bd member	\$174.70
6565	Ryan Sunquist	Bd member	\$436.75
6566	Molly Weber	Clerk salary	\$1,755.35
6567	Jeanne Werner	Asst Clerk	\$107.31
6568	Janet Otte	Rent	\$500.00
6569	Otte Excavating	Road maintenance	\$7,329.50
6570	Mark Rauchwarter	website work	\$75.00
6571	O'Rourke Media Group		\$140.15
6572	Beaver Creek Co	one permit and township report	\$791.61
3/21/23	EFT Minnesota Revenue	1st Quarter 2023	\$146.46
3/21/23	IRS	1st Quarter 2023	\$1,957.39
3/21/23	PERA	1st Quarter 2023	\$1,151.49
3/21/23	Merchants bank	safe deposit box rental	\$22.00
3/21/23	Century Link	Phone expense	\$108.35
	TOTAL DISBURSEMENTS:		\$17,886.60

3/31/23	Ending Checkbook Balance	\$240,375.66
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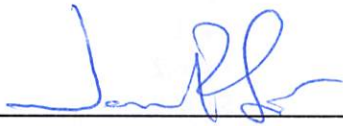
Ending checkbook balance	\$240,375.66
plus checks not in (9)	\$2,276.38
equal ICS Statement Balance 3/31/2023:	242,652.04

ICS Shadow Money Market Account (980085755)

3/1/23	Beginning Savings Balance	\$284,620.63
3/31/23	Interest Earned	\$409.89
3/31/23	Ending Savings Balance	\$285,030.52

Escrow Account (000080034306)

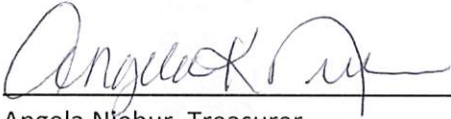
		\$39,250.00
1/1/22	Dakota Electric	\$1,500.00
4/28/22	Garrison Endress	\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo	\$2,820.00
8/30/22	Lorenzen/Lippert	\$2,000.00
9/29/22	Dakota Electric	\$1,680.00
9/29/22	Angela Niebur	\$2,000.00
12/29/22	Angela Niebur	2,000
2/27/23	PCIRoads LLC	\$2,000.00
3/30/23	CAN,LLC	\$1,000.00
3/31/23		Total \$52,250.00



James Sipe, Supervisor

2-18-23

3/18.2023



Angela Niebur, Treasurer

3/18.2023